

PTO Meeting Agenda

April 8, 2024 @ 6:30 p.m. – KH Library

Attendees: Eddy Cordero, Stephanie Cottrell, Karina Scheren, Susan Vassallo, Tracy Motz, Ali Mauro, Stacey Yunginger, Meg Garrett, Suzanne Scoppettuolo

- I. Welcome & Introductions – Stephanie Cottrell
- II. Principal Comments – Mr. Cordero – KH Open House will be held Thursday from 6-8 pm. It's a great opportunity for students to show their classrooms and schoolwork to family members. Teachers will be in attendance.
- III. Teacher Rep. Comments – Stacey Yunginger – Thank you for the new laminators and for the upcoming Staff Appreciation week.
- IV. Treasurer's Report – Susan Vassallo
 - a. See budget; PTO in good financial standing.
 - b. Book Fair proceeds were converted into \$5,309.57 Scholastic Dollars.
 - c. Expenses were \$400 for Fine Arts Day refreshments (much appreciated), Spring Musical, 6th Grade Party (increased from \$500 to \$600), Ice Cream Social, and Special Requests.
 - d. Discussed spending special request funds (possibly to help soundproof cafeteria).
 - e. Check from Isaac's fundraiser has not yet been received.
- V. Old Business
 - a. Spring Book Fair – (Jillian Fry chair) Generated a huge turnout this year (mostly on Friday); lots of variety in the book selections.
 - b. Ice Cream Social – (Jen Sweeney chair) Chair was happy with how the event progressed. There was a long line at one point, but mostly steady. Added pretzels to the menu, popular with attendees.
 - i. Had 4 volunteers (including chair) this year; next year need 4 volunteers plus chair (5 total).
 - ii. Some students were coming back for multiple servings; discussed doing a stamp system similar to Ice Cream on the playground for next year.
- VI. Current Business
 - a. Square 1 Art Fundraiser – Suzanne Scoppettuolo – Fundraiser did well this year.
 - i. Total sales were \$6588.30. Of that we made \$2174.13 in profit; after art supply expenses of \$855, our total profit for the fundraiser was \$1319.13.
 - ii. Gina Diaz did much of the work for this fundraiser; discussed possibility of sharing profits with her for art room needs.
 - b. Yearbook – Karina Scheren & Tracy Motz – Yearbook design is completed and submitted.

- i. Co-chairs of this event will be co-presidents next year and will not be available. Discussed how the yearbook will be handled in the future; possibilities included paying a company for design services, including students in the design process, and forming a yearbook committee with parent reps for each grade level who are responsible for photos.
- ii. Mr. Cordero and Stacey Yunginger provided ideas on how to increase staff participation next year, including labeling photos, increased reminders at staff meetings, etc.
- iii. Flyers requesting yearbook volunteers for next year will be made and distributed along with this year's yearbook.

VII. Upcoming Events

- a. Staff Appreciation Week (04/15-04/19) – (Kristin Rynier and Lauren Bewley co-chair) Event is on track, is safari-themed. “We are wild about teachers and staff”
 - i. Metro Pizza and Subway have given us large discounts and parents have generously donated cash and gift cards for this event.
 - ii. Volunteers were secured to help with setup on Tues, Wed, Thurs.
- b. Muffins for Moms (04/26) (Jess Bruckhart chairs) – Flier went out, on track.
- c. Carnival (05/17) (Christi Zahm chairs) – Event planning is well underway.
 - i. Kim Ginder subchairs raffle baskets – doing 7 larger baskets this year instead of 20+ small baskets.
 - ii. Meryl Gibble subchairs prizes, has \$2500 budget. Volunteers needed to work the prize table at the end of the night when it gets busy.
 - iii. Courtney Richie subchairs food trucks, several set up already. 10% of profits are donated to PTO.
 - iv. Christi Zahm subchairs inflatables and games. Thank you to Lancaster Bounce House for providing inflatables at a discount.
- d. 6th Grade Party (06/01) – Well underway. Always held 1st Sat. in June at WMS.

VIII. Other Items

- a. KHE Stormers Night – discussed possibility of doing a KH night at Lancaster Stormers game for a fundraiser (in place of Movie Night?); Carolyn Enigk is contact.
- b. PTO Board Nominations – Ali Mauro for VP; Suzanne Scoppettuolo for Secretary.

- IX. Open Comments – Rita's Night will be held the last week of the school year (date TBA). 6th grade Track & Field Day on May 28. Olympic Day on May 29th (w/raindate of Mon. June 3rd). Need to give cafeteria a month's notice to purchase slushies and volunteers are needed for slushie distribution.

X. Adjournment

Upcoming Meeting Date: May 6 (held at 6:30 in the KH Library)