

# PTO Meeting Minutes

October 02, 2023 @ 6:30 p.m. – KH Library

Attendees: Eddy Cordero, Stephanie Cottrell, Susan Vassallo, Karina Scheren, Suzanne Scoppettuolo, Stacey Yunginger, Meghan Quinn, Lauren Zickefoose, Nan Kaw, Htoo, Meg Garrett, Kim Ginder, Jess Bruckhart

- I. Welcome & Introductions – Karina Scheren
- II. Principal Comments
  - a. Off-site Safety Drill will be conducted this month. The safety drill will focus on practicing evacuation procedures in case of a building emergency (gas leak, unstable structure, etc.). Email will be sent to parents with more information.
- III. Teacher Rep. Comments
  - a. We received positive feedback regarding PTO sponsored assembly. Engagement was had across all grades and ages.
  - b. Teachers sent thank you cards to PTO for Back to School money and All Pro Dads support.
- IV. Treasure's Report
  - a. See budget
- V. Old Business
  - a. Spirit Wear Sale (09/01-09/22)
    - Spirit Wear was wrapped up on 9/22. Purchases will be distributed by end of this month.
  - b. Student Directory
    - Forms were due 9/22. Ali Mauro has been doing an amazing job at pulling the student directory on a daily basis. Finished directory will be distributed by end of this month.
  - c. Spirit Week – DATE CHANGED
    - Date has been changed to 1<sup>st</sup> week in February in order to align with basketball game against Ephrata and Isaac's Night.
  - d. Movie Night – CANCELLED
    - Due to lack of event chair volunteer, movie night has been cancelled. In lieu of Movie Night, Mr. Cordero and Mrs. Kefer volunteered their time to read books to students on Friday 10/14 (after last day of book fair).
- VII. Upcoming Events
  - a. Book Fair (10/12-10/13)
    - SignUp Genius was posted on Facebook last week. It will also be sent through BBC this week and next week.
  - b. Doughnuts for Dads (10/27)
    - Dunkin Donuts is giving KHE 15% off donuts, munchkins and coffee for Doughnuts for Dads event. Suzanne has everything ordered and ready to go (including volunteers).

VIII. Climber Dash (11/03)

- a. Save the Date will be sent on 10/4/23. Incentives for students, teachers, class groups and map were determined and approved. Climber Dash fundraising will be open 2 weeks vs 3 weeks this year. T-shirt numbers have been collected and will be ordered once T-shirt proof is approved. Families will receive Climber Dash Packet in the upcoming weeks once the website launches.

IX. Open Comments - None

X. Adjournment

Upcoming Meeting Dates: (all held at 6:30 in the KH Library)

November 6, December 4, January 8, February 5, April 8, and May 6